



TEMPORARY EMPLOYMENT PERMIT APPLICATION REQUIREMENTS





A

APPLICATIONS TO EMPLOY FOREIGNERS

Belizeans who are desirous of employing foreigners in Belize shall be required to submit the following on behalf of the person (s) for whom application is made:

1. Application form

Application forms shall continue to be made available for purchase from the Angelus Press in Belize City and Belmopan or bookstores in the districts.

2. Proof of legal immigration status

Legal immigration status with proper permits/visas issued by the Immigration and Nationality Department.

3. Photographs

Three (3) recent passport size photos

4. Police Record

Recent Police Record

5. Postage Stamps

Postage stamps to the value of twenty dollars (\$20.00) or proof of payment to the value of twenty dollars (\$20.00) in the form of a Government Treasury receipt

6. Administration Fee

A fee of twenty- five dollars (\$25.00) for the processing of each application, payable to the Labour Department through Government Treasury.

7. Proof of Job Advertisement

Proof, to the satisfaction of the Committee, that all efforts have been exhausted to employ nationals. (advertisements via television, newspapers or other means)

8. Agriculture Workers

Applicants applying for Agriculture Workers or farmers shall provide proof of ownership or lease of land and shall satisfy The Labour Officer that he/she is a bona-fide farmer.

In an effort to facilitate the Citrus, Banana and Sugar Industries, the processing of applications and issuing of vouchers to the Director for Agriculture Workers and farmers will be done on a day (s) set by the Committee and in accordance with guidelines established for the industry concerned. Such permits will be color coded.

B

APPLICATIONS FOR SELF EMPLOYMENT:

Applications for self employment shall be accompanied by documentary evidence of:

- (a) Having been an established company with a track record for development or
- (b) In the case of a new company or investor, a business plan with proof of funding

In either case, both applications shall be vetted and supported by BELTRAIDE based on criteria established by the Ministry of Economic Development/BELTRAIDE.

Trade Licence

Applicants applying to operate a business within any of the municipalities shall be required to produce a valid trade licence.

C

APPLICATIONS ON OTHER GROUNDS:

1. Grounds of longevity

Applicants applying on grounds of longevity in Belize shall provide documentary evidence of legal entry.

2. Grounds of Familial Relationship

Applicants applying on grounds of marriage to a Belizean, or common-law relationship, or having Belizean born children, shall provide documentary evidence of such.





Proof of marriage or long-standing Common-law relationship with a Belizean shall be:

- i. A marriage certificate and/or a Declaration witnessed by a Commissioner of the Supreme Court;
- ii. Birth Certificate (s) of each child
- iii. Proof of citizenship of spouse

3. Grounds of Special or Unique Qualifications

Applications for persons possessing special skills or unique qualifications shall be accompanied by documentary evidence of training received. Applicants shall also provide a proposed training programme, including the required duration needed, for



APPLICATIONS FOR RENEWAL:

Applicants shall submit the same requirements along with copies of previous work permit(s).